



**Corporate Policy &
Resources Committee**

Wednesday, 8 March 2023

Subject: Amendments to the approved Committee Timetable: Change of Meeting Date – Corporate Policy & Resources Committee, June 2023

Report by:

Chief Executive

Contact Officer:

Ele Snow
Senior Democratic & Civic Officer

Purpose / Summary:

To approve amendments to the agreed Committee Timetable as a result of the LGC Awards Ceremony due to take place on the same date as a meeting of the Corporate Policy & Resources Committee, in June 2023.

RECOMMENDATION(S):

1. That, for reasons of flexibility to attend the LGC Awards Ceremony, the Committee approve the following change to the 2023/24 Committee Timetable:

a) the meeting of the Corporate Policy and Resources Committee currently scheduled for Thursday, 8 June 2023, be moved to Wednesday, 7 June 2023.

IMPLICATIONS

Legal: The Local Government Act 1972 requires the Council to agree and publish a schedule of meeting dates. The Head of Paid Service's delegation does not extend to amending already approved dates.

Financial: FIN/173/23

This proposal does not change the total number of meetings and therefore there is no additional financial impact.

Staffing: None arising from this report

Equality and Diversity including Human Rights: None arising from this report

Data Protection Implications: None arising from this report

Climate Related Risks and Opportunities: This proposal does not change the total number of meetings so has a no greater either positive or negative impact on the travel etc.

Section 17 Crime and Disorder Considerations: None arising from this report.

Health Implications: None arising from this report

Title and Location of any Background Papers used in the preparation of this report :

Risk Assessment :

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1. Introduction

- 1.1 The Council is required under the Local Government Act 1972 to produce a schedule of its meetings. The Corporate Policy and Resources Committee is responsible for approving that timetable (schedule) annually, having approved the timetable for 2023/24 at its meeting on 9 February 2023.

2 Reason for Change

- 2.1 West Lindsey District Council has been nominated for the LGC Council of the Year Award, the ceremony for which is scheduled to take place on Thursday 8 June 2023. This is the date of the currently scheduled meeting of the Corporate Policy & Resources Committee.
- 2.2 In order that arrangements may be made for Senior Managers and/or Members to attend the Awards Ceremony to represent the Council, it has been suggested that the date of the Committee meeting be amended. This is to allow greatest flexibility when considering attendees at the event.
- 2.3 Both the scheduled meeting, and the Awards Ceremony, are due to take place during the Member Induction period post Elections. Additionally, there is already a three-month period between the last meeting of 2022/23 and the first meeting of 2023/24, owing to the Pre-Election period (purdah). For these reasons, options are limited for rescheduling the meeting to take place as usual on a Thursday. Therefore, the proposed date for the re-scheduled meeting is Wednesday, 7 June 2023
- 2.4 Whilst the Head of Paid Service has a number of delegations in relation to the Committee timetable, as set out at page Part IV- Page 32 of the Constitution, namely:

“9. In the event of extreme inclement weather; or insufficient business to warrant calling a meeting or other unforeseen circumstance including periods of national mourning/national emergencies to **cancel or postpone** a meeting of the Council, a committee, subcommittee etc. or, where business dictates that a **meeting, not already set out in the timetable, be required** to be held, that meeting be called, in consultation with the relevant Chairman.

This delegation does not extend to changing already approved dates, in order that the delegation does not compete with the legal requirement to produce a schedule of meetings (ref 1.1 above).

3. Recommendation

- 3.1 In order to ensure options for attendance at the Awards Ceremony, and to minimise disruption to the Member Induction Programme, the

Corporate Policy and Resources Committee are therefore asked to approve the following change to the previously agreed timetable:

- a) the meeting of the Corporate Policy and Resources Committee currently scheduled for Thursday, 8 June 2023, be moved to Wednesday, 7 June 2023.